

**Vermont Library Association
Executive Board Retreat
June 8, 2016
Vermont Historical Society, Barre**

From: Marty Reid, State Librarian
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Congratulations to Margaret and her team! I look forward to working with the VLA Board in the coming year. You are one of VTLIB's most important partners.

VTLIB representative to the VLA Board

To ensure the best possible communication between VTLIB and VLA, I will attend as many VLA Board meetings as possible. When that is not possible, I will send a VTLIB staff member in my place.

The Vermont Board of Libraries is an advisory board to the State Librarian. Board members are appointed by the Governor. Board members: Bruce Post, Chair (Essex), Deborah Granquist (Weston), Maxie Ewins (Shelburne), Josh Fitzhugh (Berlin), and Jim Gish (Middlebury). [2 existing vacancies] The Board meets quarterly on the second Tuesday of the month in January, April, July and October, 10:00 am-noon. Board meetings are open to the public and we welcome a VLA representative to attend Board meetings. The next meeting will be July 12 at 10:00 a.m. at the Rockingham Free Public Library (geographic naming hearing).

Quick Facts about the Department of Libraries:

- 19 positions (10 are MLS librarian positions)
- FY17 Budget: \$3,370,120
 - State general funds: \$2,307,163
 - Federal LSTA funds: \$861,098
 - Special Funds: \$104,857 (Includes revenue from VT Online Library members)
 - Interdepartmental Transfers: \$97,002 (State WESTLAW contract)

Programs and Services

- Summer Reading Program (statewide)
- Vermont Online Library (Statewide: school, academic, public library members)
- Universal Class and HeritageQuest databases (statewide, public libraries)
- Vermont Automated Library System (VALS) (statewide interlibrary loan/ILL)
Union catalog/bibliographic database
- Out-of-state ILL request service for libraries
- Library for the Blind & Physically Handicapped
- Local recording program
- Large Print Book Collection / deposit collections in nursing homes and libraries

- Library resources for 3 state institutions
(Woodside Juvenile Rehabilitation Center, Essex; Veteran's Home, Bennington; Vermont Psychiatric Care Hospital, Berlin)
- Consulting services for public library directors and library trustees
- Consulting services for youth services personnel in public libraries
- Professional development and Certification Program for public libraries
- Vermont Early Literacy Initiative (VELI) (with the Vermont Center for the
- Vermont State Library
 - Federal and state documents
 - Vermont historical newspaper archive (microfilm)
 - Children's Literature collection
 - Library Science collection
 - Vermont legislative history
 - General reference collection
 - Grants collection / Foundation Center online database
 - Sanborn Maps online (Vermont)
 - Vermontiana collection
 - VTLIB grant to Vermont Law School for public access to legal information / "Ask a Law Librarian" program
- Children's book awards
 - Red Clover
 - Dorothy Canfield Fisher
 - Green Mountain Book Award
- Letters About Literature program (Library of Congress)
- SCOOP purchasing discount program for libraries (with ME and NH)
- ARSL Conference scholarship program
- State Wide Area Network (WAN): 42 FiberConnect public libraries
- Annual Vermont Public Library Statistics Report
- Sponsor: First Wednesdays series (VT Humanities Council)

Current Initiatives

- VELI-STEM: 3-year IMLS Leadership Grant project
 - Staff training and programs in 25 public libraries
 - Online clearinghouse of STEM resources for libraries to use with children and families
- Job Hunt Helpers Program (CCV, Warren & Lois McClure Foundation)
 - CCV students teaching digital literacy skills one-on-one to citizens in 6 public libraries
 - Subscription of Learning Express Library databases in 11 public libraries

VTLIB: FY2017 Workplan

1) Department Reorganization and Strategic Planning

http://libraries.vermont.gov/about_us

http://libraries.vermont.gov/about_us/lsta

- Himmel & Wilson Library Consultants: final report and recommendations
- New Organizational Chart (and recruitment to fill vacant positions)
- New Department strategic plan
- Independent Evaluation of Current LSTA 5-Year Plan (federal requirement)
- New LSTA 5-Year Plan due to IMLS for approval: Spring 2017
- Results-Based Accountability training for Department staff and increased emphasis on assessment and data collection/reporting
 - RIPL training at Colorado State Library (October)

Vermont State Library

- State documents collection will move to Vermont State Archives and Records (VSARA)
- Expected changes in federal document depository status
- Review of other collections for possible changes in location/scope
- Revise collection development policy / plan

Resource Sharing for Vermont Libraries

- Replace VALS with *new* statewide resource sharing system
 - Shared ILS opportunities for libraries
 - Vendor contract expected before end of 2016
 - Training and migration activities
 - New “communication” system for libraries to replace VALS email
- ILL courier system grants for pilot public libraries (Round 2, August 2016)
 - RFP process for statewide courier system

Building Capacity of Vermont Public Libraries

- Revision: Vermont Minimum Standards for Public Libraries
- VTLIB/VLA Trustee Conference: Saturday, November 12 (Stowe/Flake)
 - Keynote: Rebekkah Smith Aldrich: www.sustainablelibraries.org
 - Breakout sessions related to sustainability issues for library trustees and friends
 - Additional education opportunities and resources for library trustees
 - Revision of online Trustee Manual
- Professional development training/workshops (public libraries)
- Vermont Public Library Foundation grants
- Increase citizen access to e-books and e-audio
 - Financial support to purchase additional content: Listen Up! Vermont, One-Click Digital consortia
- Vermont Early Literacy Initiative (VELI) training (with VT Center for the Book)
 - VELI-STEM grant project in 25 public libraries (training and online clearinghouse of resources)

Other

- American Library Association Legislative Day, Washington D.C. (May 2017)
- Academic and School Libraries: Information Literacy (VCAL and VSLA)
- Green Mountain Digital Archive (project partner)
- Vermont Creative Network partner: <http://vermontcreativenetwork.org/>

- Vermont Financial Literacy Commission
- STEM programs in public libraries (VT Community Foundation grant), with Craftsbury Public Library

Priorities for working with VLA:

- Legislative/Advocacy Plan
 - Turning the Page training?
- Library Trustee/Friends Conference (November 12)
 - VLA Budget?

Opportunities for Collaboration:

- National Initiatives: Training, conference/summit?
 ALA: Libraries Transform
 PLA: Project Outcome
 Aspen Institute: *Rising to the Challenge; Re-envisioning Public Libraries*
- RIPL Assessment training (RIPL = Research Institute for Public Libraries)
- New England Library Association Conference in VT in 2017?
- Intellectual Freedom training/resources for public and school libraries

| | 2015 Budget | 2016 Budget | 2017 Budget | Notes |
|---|--------------------|------------------|------------------|---|
| Budgeted Income | | | | |
| AmazonSmile Income | \$0.00 | 0.00 | 0.00 | |
| Interest Income | \$50.00 | 50.00 | 50.00 | |
| Scholarship Income | \$0.00 | 0.00 | 0.00 | |
| Technical Services Income | \$0.00 | 0.00 | 0.00 | |
| Trustees Section Income | \$2,500.00 | 2,500.00 | 2,500.00 | |
| Uncategorized | \$0.00 | 0.00 | 0.00 | |
| Vermont Library Association (VLA) Membership Income | \$11,500.00 | 10,500.00 | 10,500.00 | |
| Vermont Library Conference (VLC) Income | \$15,000.00 | 16,000.00 | 0.00 | If NELA conference takes place instead of VLC in 2017 |
| Total Budgeted Income | \$29,050.00 | 29,050.00 | 13,050.00 | |
| Budgeted Expenditures | | | | |
| American Library Association (ALA) Annual Dues | -\$150.00 | -150.00 | 150.00 | |
| American Library Association (ALA) Councilor Expense | -\$3,000.00 | 2,927.00 | 3,313.00 | Amy Wisehart raised a bit since travel is expected to b |
| Association of Rural & Small Libraries (ARSL) Annual Dues | -\$150.00 | -150.00 | 150.00 | |
| Awards Committee Expense | -\$250.00 | -250.00 | 250.00 | |
| Bulk Mailing Permit & Post Office Box Rental | -\$122.00 | -122.00 | 130.00 | |
| Career Facilitator Expense | -\$750.00 | 0.00 | 0.00 | |
| College and Special Libraries (CSL) Section Expense | -\$600.00 | -550.00 | 400.00 | |
| Comic Con | \$0.00 | 600.00 | 600.00 | <i>New</i> |
| Conference Committee Expense | -\$11,000.00 | 12,193.00 | 0.00 | If NELA conference takes place instead of VLC in 2017 |
| Donations Expense | -\$200.00 | -200.00 | 200.00 | |
| Dorothy Canfield Fisher (DCF) Award Annual Sponsorship | -\$400.00 | -400.00 | 400.00 | |
| Executive Board Expense | -\$350.00 | -350.00 | 350.00 | |
| Government Relations Committee Expense | -\$500.00 | -500.00 | 500.00 | |
| Intellectual Freedom Committee | \$0.00 | 0.00 | 0.00 | |
| Marketing Expense | -\$950.00 | -950.00 | 950.00 | |
| Membership and Outreach Committee Expense | -\$375.00 | 500.00 | 500.00 | |
| Miscellaneous Expense | \$0.00 | 0.00 | 30.00 | stamps |
| NELA Advocacy Summit | \$0.00 | 150.00 | 150.00 | New for 2016 |
| New England Library Association (NELA) Representative Expense | -\$350.00 | -350.00 | 500.00 | Karson's travel expenses were higher than expected in |
| New England Library Leadership Symposium (NELLS) Conference | -\$1,500.00 | 0.00 | 0.00 | |
| New England Library Leadership Symposium (NELLS) Scholarship | -\$2,000.00 | 0.00 | 0.00 | |

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|--------------------------------------|---------------------|-----------|--|
| Passport to Vermont Libraries | \$600.00 | -600.00 | 600.00 |
| Personnel Committee Expense | -\$100.00 | -100.00 | 100.00 |
| Public Libraries Section Expense | -\$250.00 | -250.00 | 250.00 |
| Scholarship Committee Expense | -\$2,000.00 | -2,000.00 | 2,000.00 <i>same</i> |
| Survey Monkey Membership | \$0.00 | 25.00 | 25.00 New for 2016 |
| Technical Services Committee Expense | -\$250.00 | -250.00 | 250.00 |
| Treasurer's Bond Expense | -\$90.00 | -90.00 | 90.00 |
| Trustees Section Expense | -\$4,000.00 | -4,000.00 | 4,000.00 |
| Vermont Library Association News | -\$102.00 | -102.00 | 102.00 |
| Website Design and Maintenance | -\$20.00 | 160.00 | 160.00 LIS Webhosting for Vermont Library Conference.org |
| Youth Librarians Section Expense | -\$250.00 | -250.00 | 250.00 |
| Total Budgeted Expenditures | -\$30,709.00 | | 16,520 |