

Vermont Library Association
Champlain College, Burlington
May 9, 2019
Draft

Voting Members Present: Cindy Weber, Amy Olsen, Margaret Woodruff (remotely), Kelly McCagg, Susan Smolinsky, Christie Silkotch, Nancy Mark, Almy Landauer, Caitlin Coorlis, Mary Danko (remotely), Marti Fiske, Steve Picazio, Amy McMillen (membership)

Non-voting Members Present: Jessica Mattera, Lisa Milchman (remotely), Jason Broughton (VT Lib), Toni Josey

The meeting was called to order by Cindy at 10:00.

MOTION: Amy Olsen made a motion seconded by Susan Smolinsky

TO APPROVE THE MINUTES OF THE MEETING HELD ON MARCH 14, 2019

YES: 13

NO: 0

ABSTAIN: 0

Nancy mentioned that there is no business meeting planned at either conference for the Friends/Trustees. Unfortunately there is no time in the Trustee/Friends conference schedule and not many trustees/friends registered for the VLA conference. A note will be made to include this in the future.

Secretary: Kelly, as representative of VLA, sent a letter to the Kellogg Hubbard Library in regards to their Executive Director position not requiring an MLS. The library has since decided to forgo hiring a new executive director, making Jessie Lynn and Carolyn Brennan co-directors. Library staff are happy with this decision as both are professional librarians.

Department of Libraries: Please see Jason's attached report

New England Library Association Representative: Steve reported that four people from Vermont applied to NELLs: Amy Williams from Rutland Free Library, Emer Feeney from Fletcher Free Library, Susan Larson from Milton Public Library, and Howard Burrows from Brooks Memorial Library. Two people did not need financial assistance, and two people needed only partial assistance. Awardees will be notified next week. Currently Steve does not have a replacement for his position.

Passport to VT Libraries: Amy reported that passports will hopefully be ready in time for the conference. They will also be available to be sent out via courier or printed in house by way of a PDF. She encourages libraries to make the program their own. For example, the Homecard Club—get stamps from all the HC libraries.

Public Libraries Section: Almy reported that Jessamyn added a Resources tab to the PLS page which includes a recommended presenters spreadsheet which was created by crowdsourcing lists of performers, speakers, etc. Includes cost, audience age, hosting library, etc. Libraries are encouraged to add to the list.

Awards Committee: Lisa reported that all award recipients have been chosen, and a final call for retirees was put out. Lisa met with Cindy in April to discuss the upcoming merger of awards and scholarships, including the potential structure of the committee. We also discussed some issues around awards, specifically the intersection of awards and membership, and the need to develop strategies for incentivizing involvement for Vermont librarians in VLA. For the June 9 retreat, she will come with a proposed description of the merged committee structure, the yearly cycle of responsibilities, and some ideas for discussion about strategies to utilize both awards and scholarships to encourage VLA membership and participation.

Discuss proposed Strategic Plan: Kelly asked if Toni could send out Amy’s summary email the day prior to the conference. There was some concern voiced over the youth section losing a vote. VLA is proposing to follow a structure similar to other states and ALA. It was proposed that the Public Library section may want to follow the schedule of having an adult chair, then a youth chair. Their annual program could follow a similar schedule. Mary asked that the information also be put front and center on VLA website—Amy will do.

Conference Committee Update: Alma wanted to review what is to be covered at section meetings. The vice president should be keeping minutes. These should be sent to the secretary and added as an addendum to annual meeting minutes. An agenda might include: electing new a vice president, what was accomplished in the past year, brainstorm what to do in the coming year, how to encourage membership, etc.

Toni reported we have 17 exhibitors and currently 215 attendees. This is 100 less than last year.

MOTION: Amy Olsen made a motion seconded by Kelly McCagg

TO PAY TONI JOSEY A STIPEN OF \$1,000 AS CONFERENCE PLANNER

YES: 13

NO: 0

ABSTAIN: 0

Cory Stephenson, the Director of the Moretown Memorial Library will be the conference coordinator next year.

Adjourned at 11:55 am.

Next Meeting: Board Retreat, June 13th from 9-3pm at Lanpher Memorial Library
141 Main Street, Hyde Park, VT

Respectfully submitted,

Kelly L. McCagg
VLA Secretary



**State of Vermont
Agency of Administration**

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Susanne Young, Secretary

Department of Libraries

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Jason Broughton, State Librarian

TO: Vermont Library Association Board Members
FROM: Jason Broughton, State Librarian / Commissioner of Libraries, Depart. of Libraries
DATE: May 9th, 2019
SUBJECT: Status and Update Report

STATE WIDE COLLABORATIVE EFFORTS

- The Dept. of Libraries has started working with Rooted in Vermont [Sept 30th - Oct 6th] to plan out another week this fall where public libraries will be inspired to emphasize local food in their communities.
- Dept. of Libraries and VT Urban & Community Forestry Program Partnership to Promote Emerald Ash Borer Week [May 18th - 25th] Sharing poster art with all libraries and promoting the related resources/toolkits through our social media platforms.
- **AUDIO / BRAILLE / LARGE PRINT / E-BOOKS – ABLE LIBRARY**
 - (ABLE) Library Statewide Virtual Book Club read “Sandcastle Girls” by Chris Bojalian. Everyone is welcome to join the virtual book club by calling 802-636-0020. We strongly encourage those who are differently abled to participate.

MODERNIZATION

EVOLVING ISSUES

- The Dept. of Libraries has taken up the recommendation by the Board of Libraries for Dorothy Canfield Fisher Conference and Award. There will be conversations going forward on the roadmap for renaming and reimagining the conference with the legacy and discussion of Dorothy Canfield Fisher.
- Bourgeoning conversations are taking place on reviewing Library Standards for Public Libraries in the coming years.
- The Dept of Libraries has begun examining specific situations around emergency management and disaster response/preservations/restoration for libraries. In collaboration with the Vermont Archives & Records Administration, the Department will review how to promote and provide library specific information to libraries, with hopes of expanding information resources through training and awareness.

GENERAL INFORMATION/OTHER:

- Tom McMurdo was selected into the Vermont Certified Public Managers program from CAPS/DHR/UVM



- The Dept. of Libraries statewide Inter Library Loan system which stands for Collaborative Libraries of Vermont (CLOVER) celebrated its 100,000 requests! We congratulate all Vermonters who utilize statewide resource to obtain information for Life, Love, Leisure, and Labor.
- Vermont Law School was provided a grant through the Department of Libraries that is productive and informative for the *Community Legal Information Center (CLIC)* for Vermonters. Over a 5-month period there have been:
 - 13 phone, 17 email, and 7 walk requests for legal information by the public
 - Responded to 34 written inmate requests for legal information.
 - 1025 transactions on two Westlaw terminals, 46 transactions on LexisNexis, and 91 fax transactions
- The Dept. Of Libraries continues to hone its communication to state government and the Vermont library community through its newsletter and outreach.
 - Through attendance at the Vermont sci-fi convention promoting Summer Reading
 - Promotion and support of the teen lit mob for the Green Mountain Book Awards and Conference.
 - The Dept. of Libraries conducted a gather of libraries throughout Vermont that serve a population over 5,000 to craft an agenda for a Larger VT Library Director's meeting in Barre on April 30th
- The Dept. of Libraries is will have its 2019 Public Library Trustee & Friends Conference in Burlington at the UVM Davis Center on Tuesday, May 21st, 2019, 9:00 am to 5:00pm. Presentations will include: Fundraising, board development, and strategic planning. Registration Link: <https://libraries.vermont.gov/2019TFC>
- The Dept. of Libraries has conducted its review of the Internal Controls Documentation. All parts of the department were informed of this review and its impacts, uses, and focus. It was met with interest but also some trepidation on ensuring we are following procedures. This has led to renewed interest in learning about the processes and protocols the Department must navigate.
- Capitol of a Day Initiative visits by the Dept. of Libraries – Visit with the library directors at each of the following locations: Warren Library, U-32 school library, and the Aldrich Library. The Dept. of Libraries presented a workshop on Assistive Technology in your library at the Aldrich Library for Librarians and the public.



The University of Vermont

April 25, 2019

Dear Vermont Public Librarians,

Emerald ash borer (EAB), an invasive exotic forest pest, was first detected in Vermont in 2018, and is now present in 35 states and 5 Canadian provinces. We know from other states that Vermont will lose over 99% of our native green, white, and black ash trees. As you can imagine, this will have a significant impact on all Vermont cities and towns.

The week of **May 18-25** has been designated as **National Emerald Ash Borer Awareness Week**, a nationwide effort to raise public awareness of this invasive forest pest that has destroyed millions of acres of ash forests in the U.S. VTLIB is partnering with the Vermont Urban and Community Forestry Program on a number of efforts during Emerald Ash Awareness week to help educate the public about this pest.

We are hoping that you will post these posters on the bulletin boards in your library during the month of May to help patrons learn to identify ash trees and the signs and symptoms of emerald ash borer. People can go to VTinvasives.org for additional detailed information about the pest and how communities and individuals can prepare for it.

In addition, University of Vermont (UVM) Extension, in collaboration with the Vermont Department of Forests, Parks and Recreation and the Vermont Agency of Agriculture, Food and Markets have prepared an online [Emerald Ash Borer Awareness Week Toolkit \(http://go.uvm.edu/eab-toolkit\)](http://go.uvm.edu/eab-toolkit) to help inspire action and ideas for Emerald Ash Borer Awareness week. It contains videos, posters, sample social media posts and other tools; teacher resources; and information on the emerald ash borer, ash tree identification and how to plan a community presentation or conduct a neighborhood tree tagging event. Please consider promoting the [Emerald Ash Borer Awareness Week Toolkit](http://go.uvm.edu/eab-toolkit) through your social media. Children's librarians may be particularly interested in the links for teachers.

If you would like any additional information, please let me know. I have brochures and display materials.

Thank you for your help raising awareness about this issue and working to protect Vermont's trees and forests!

Sincerely,

Ginger Nickerson

GINGER NICKERSON | FOREST PEST EDUCATION COORDINATOR
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