Vermont Library Association Board Retreat
Thursday, June 13, 2019
10:00-3:00
Lanpher Memorial Library, Hyde Park

9:30-10:00 Coffee, Tea, Snacks

10:00-10:30 Welcome and Introduction

10:30-10:35 Approval of Minutes from Board Meeting May

10:35-11:00 Treasurer’s Report and Budget

11:00-11:15 Review of Leadership Positions descriptions and expectations

11:15-12:00 News from Committees, Sections and Representatives
  ● College and Special Libraries
  ● Friends and Trustees
  ● Government Relations & Advocacy
  ● Intellectual Freedom
  ● Public Libraries
  ● Scholarship & Awards
  ● Membership
  ● Conference
  ● Outreach (VLA News/Web)
  ● Archivist
  ● ALA
  ● NELA
  ● VT Libraries

12:00-1:00 Break for Lunch

1:00-1:30 Roundtables/Special Interest
  -Youth Services -Sustainability
  -Tech Services -Personnel
  -Inclusion -Health Info.
  -Comic-Con
1:30–2:30 Discussion/Looking Ahead/Strategic Plan

● Goal 1: Ensure the Sustainability of the VLA
Action 2: Revise bylaws to reflect new organizational chart
Action 3: Update the job descriptions, roles, responsibilities, expectations and yearly project timelines for each board member. Provide this documentation on the web.
Action 4: Develop board orientation materials, including a binder for each board member that contains relevant documentation for their specific board position.
Action 5: Develop a system for board member recruitment that would formalize the process and allow for more diversity on the board.
Action 6: Develop a plan to attract and retain more members to the Association.

● Goal 2: Improve Old Relationships and Explore New Relationships Throughout the State for the Purpose of Pursuing Common Interests and Goals
Action 4: Reestablish quarterly meet-and-greets for VLA members throughout the state.
Action 5: Hold VLA bi-monthly meetings at non-VLA board member libraries and include the host library’s staff for a round of discussion.

● Goal 3: Promote the Library Message and Advocate for Libraries, Librarians, and the VLA
Action 1: Define the benefits of being a VLA member and decide on how to promote the resulting message, i.e. new member letter, brochure, website, listserv, etc.

2:30–2:40 Set meetings for 2019-2020

2:40–3:00 Any Other Business/Agenda Items for September meeting

3:00 Adjourn